

STREET ABANDONMENT PROCEDURES

1. **PLEASE NOTE:** A PRE-SUBMISSION CONFERENCE LETTER IS REQUIRED AND THE PLANNING BOARD HAS TO HAVE CONDUCTED A PUBLIC HEARING ON SAID MATTER WITH THEIR RECOMMENDATION SUBMITTED TO THE CITY COUNCIL **BEFORE** ANY PETITIONS CAN BE ACCEPTED BY THE CLERK'S OFFICE FOR COUNCIL CONSIDERATION. (THERE ARE NO EXCEPTIONS)

NON-REFUNDABLE FEE: To Be Determined FOR ADVERTISING & \$6.75 for each abutting owner
CASH, CERTIFIED BANK CHECK, OR MONEY ORDER

List of items to be supplied by Petitioner and submitted in packets:

- 1) 12 Copies of Petition (Must include plat, lot, street name and ward)
- 2) 12 Copies of Sketch
- 3) 12 Copies of the Legal Description (One must be Certified by an Engineer – RI Certified or registered land surveyor)
- 4) 1 List of abutters (Must include Names and Addresses) List to include anyone who abuts the portion of the road to be abandoned.